




## PROGRAM FAQs: FREQUENTLY ASKED QUESTIONS

### What is the Staples Chamber Program?

The Staples Program for Chambers leverages Chamber of Commerce members nationwide to drive the deepest possible discounts to participating chambers, businesses, and their members. The program bolsters your buying power to ensure you receive maximum savings. Now, you have exclusive access to national contract pricing, thanks to your Chamber membership!

### What discounts are available?

- National contract pricing across all categories offered by Staples.
  - Office supplies, facilities cleaning, breakroom snacks and beverages, technology, print and marketing, furniture and interior design...all included in the program!
  - Watch for this symbol online!  ON CONTRACT
- FREE next business day delivery (orders over \$50), plus FREE returns.
- PRINT: Special pricing on print solutions: \$0.02 black/white, \$0.23 color copies, plus 50% off finishing services.
- PROMO: 10% off promotional products.
- FREE KEURIG: Get a free brewer lease plus install for your office, with only a minimum monthly spend on discounted breakroom products.

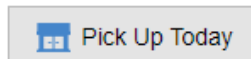
### How do I sign up to shop online?

Please visit [www.chambersave.com/staples](http://www.chambersave.com/staples) to register for a Staples account. You will receive your login information in 3-5 business days (*it takes a few days to set up these business accounts...but the wait is worth it!*).

### How do I sign up to shop in-store?

To shop in-store, you must register a credit or debit card. [Click here](#), and choose your state to register a card. You can register as many cards as you like. Once registered, all program discounts will be automatically honored when the registered card is used for payment.

OR, even easier, you can make your purchase online for pick-up in-store to receive Staples Advantage pricing. Just watch for this button:



### How do I know if my in-store purchase was linked to the program?

You can verify that you've used a registered card that is linked to the program by looking for a "Master Account Number" on the bottom of your receipt. If you see the "Master Account Number" your purchase has linked to the program.

### How does my Chamber benefit from the program?

Your Chamber will receive a portion of all sales (not just items discounted as part of the program) generated by anyone who registers through their designated chamber link.

### How do I add another user to my account?

Log in to [staplesadvantage.com](https://staplesadvantage.com), then click the "My Account" tab in the top right corner, then "Manage Users." Follow the prompts to add anyone in your office to the account.

### How do I change my password?

When logged in to Staples Advantage click "My Account" in the top right corner, then select "Change Password."

### I have questions or need help navigating [staplesadvantage.com](https://staplesadvantage.com).

Please contact Staples Customer Service at 877-826-7755. Or, while logged in to [staplesadvantage.com](https://staplesadvantage.com), click "Help", then "Customer Service" to chat live.

**HAPPY SHOPPING!**  
*(and saving)*

National Program Contact: Samantha Blake, Strategic Account Leader  
[Samantha.blake@staples.com](mailto:Samantha.blake@staples.com) | 816.504.2121

*This national group purchasing program for chambers was created in 2010, through a partnership of Chamber Management Services and Staples. Today, chambers across the nation are offering this cost saving benefit to their member businesses.*